

Community Development District

Approved Budget FY 2026

Presented by:



# Table of Contents

1-2	General Fund
3-5	Narratives
6	Debt Service Fund Series 2022
7	Amortization Schedule Series 2022
8	Assessment Schedule

**Community Development District** 

**Approved Budget** 

**General Fund** 

	Adopted Budget	Ac	tuals Thru	Pro	ojected Next	Pro	ojected Thru	A	Approved Budget
Description	FY 2025		4/30/25		5 Months	_	9/30/25		FY 2026
REVENUES:									
Special Assessments	\$ 245,906	\$	246,299	\$	-	\$	246,299	\$	277,488
Developer Contribution	162,643		-		115,103		118,877		150,832
Interest income	-		295		150		445		500
TOTAL REVENUES	\$ 408,550	\$	246,594	\$	115,253	\$	365,621	\$	428,820
EXPENDITURES:									
Administrative									
Supervisors Fees	\$ 6,000	\$	1,400	\$	1,000	\$	2,400	\$	6,000
FICA Taxes	454		107		77		184		454
Engineering	5,000		-		2,500		2,500		5,000
Attorney	15,000		20,579		14,421		35,000		35,000
Arbitrage Rebate	700		-		700		700		700
Assessment Roll Administration	5,618		5,618		-		5,618		5,899
Dissemination Agent	3,933		2,294		1,638		3,933		4,129
Annual Audit	5,700		5,700		-		5,700		5,800
Trustee Fees	6,500		5,116		-		5,116		5,200
Management Fees	53,090		30,969		22,121		53,090		55,745
Website Maintenance	1,200		700		500		1,200		1,260
Information Technology	1,800		1,050		750		1,800		1,890
Telephone	300		70		230		300		300
Postage	500		86		200		286		500
Insurance General Liability	6,149		4,166		-		4,166		6,729
Printing	500		105		395		500		500
Legal Advertising	2,500		230		1,500		1,730		2,500
Other Current Charges	700		288		412		700		700
Office Supplies	100		1		99		100		100
Dues, Licenses & Subscriptions	175		175		-		175		175
TOTAL ADMINISTRATIVE	\$ 115,918	\$	78,654	\$	46,543	\$	125,197	\$	138,580
<b>Operations &amp; Maintenance</b>									
Ground Maintenance									
Electric	\$ 1,500	\$	1,799	\$	1,201	\$	3,000	\$	3,000
Reclaimed Water	23,000		6,665		5,000		11,665		18,000
Repairs & Maintenance	5,000		2,911		2,089		5,000		5,000
Field Operations Management	-		4,375		3,125		7,500		15,000
Landscape - Contract	118,520		58,568		41,835		100,403		118,520
Landscape - Contingency	20,000		5,321		10,000		15,321		10,000
Lake Maintenance	11,040		6,440		4,600		11,040		11,040
Irrigation Repairs	10,000		6,827		3,173		10,000		10,000
TOTAL GROUND MAINTENANCE	\$ 189,060	\$	92,906	\$	71,023	\$	163,929	\$	190,560

**Community Development District** 

Approved Budget

**General Fund** 

<b>D</b>		Adopted Budget							t Projected Thru		Approved Budget
Description		FY 2025	4/30/25		5 Months	_	9/30/25		FY 2026		
Ann an iter Canadan											
<u>Amenity Center</u>											
Insurance	\$	4,571	\$ 5,981	\$	-	\$	5,981	\$	11,840		
Internet		2,000	-		1,500		1,500		1,000		
Electric		16,000	4,905		3,500		8,405		9,000		
Water & Sewer/Irrigation		15,000	2,241		2,000		4,241		7,500		
Refuse Service		1,000	583		417		1,000		2,000		
Access Cards		2,500	-		2,500		2,500		2,000		
Janitorial Maintenance		14,000	7,000		5,000		12,000		12,840		
Janitorial Supplies		4,000	-		4,000		4,000		4,000		
Pool Maintenance		15,000	8,750		6,250		15,000		16,050		
Pool Chemicals		10,000	5,833		4,167		10,000		10,700		
Pool Permit		500	-		500		500		500		
Facility Maintenance		7,500	2,367		2,500		4,867		7,500		
Repairs & Maintenance		10,000	-		5,000		5,000		10,000		
Special Events		-	-		-		-		2,000		
Holiday Decorations		-	-		-		-		1,000		
Office Supplies		200	-		200		200		200		
ASCAP/BMI License Fees		500	-		500		500		-		
Pest Control		800	380		420		800		1,550		
	•			•			=	*			
TOTAL AMENITY CENTER	\$	103,571	\$ 38,041	\$	38,453	\$	76,494	\$	99,680		
TOTAL EXPENDITURES	\$	408,550	\$ 209,601	\$	156,020	\$	365,621	\$	428,820		
<u>Other Sources/(Uses)</u>											
Interlocal Transfer In/(Out)	\$	-	\$ -	\$	-	\$	-	\$	-		
TOTAL OTHER SOURCES/(USES)	\$	-	\$ -	\$	-	\$	-	\$	-		
EXCESS REVENUES (EXPENDITURES)	\$	(0)	\$ 36,993	\$	(40,766)	\$	0	\$	-		

Community Development District

**Budget Narrative** 

Fiscal Year 2026

### REVENUES

#### Special Assessments

The District will levy a Non-Ad Valorem assessment on all sold and platted parcels within the District in order to pay for the operating expenditures during the Fiscal Year. The assessments will be collected by the Clay County Tax Collectors Office.

#### **Developer Contribution**

The District will collect from Developer for unplated lot of the district.

#### Interest

The District earns interest on the monthly average collected balance for each of their investment accounts.

**Expenditures - Administrative** 

#### Supervisors Fees

Chapter 190, The Florida Statutes, allows each Board member to receive \$200 per meeting not to exceed \$4,800 per year per supervisor for the time devoted to District business and meetings.

#### **FICA Taxes**

Represents the Employer's share of Social Security and Medicare taxes withheld from the Board of Supervisors checks.

#### Engineering

The District will be providing general engineering services to the District, e.g., attendance and preparation for monthly board meetings, review invoices, etc.

#### Attorney

The District's legal counsel, Kilinski Van Wyk, PLLC will be providing general legal services to the District, i.e. attendance and preparation for monthly meetings, review operating & maintenance contracts, etc.

#### Arbitrage Rebate

The District is required to annually have an arbitrage rebate calculation on the District's Series Special Assessment Revenue Bonds.

#### Assessment Roll Administration

The District has contracted with Governmental Management Services, LLC for the certification and collection of the District's annual maintenance and debt service assessments. Assessments on platted lots are collected by agreement with Clay County while unplatted assessments maybe collected directly by District and/or by County Tax Collector.

#### **Dissemination Agent**

The District has contracted with GMS, LLC to act as the Dissemination Agent for the District to prepare the Annual Disclosure Report required by the Security and Exchange Commission in order to comply with Rule 15(c)(2)-12(b)(5), which relates to additional reporting requirements for un-rated bond issues.

#### **Annual Audit**

The District is required to conduct an annual audit of its financial records by an Independent Certified Public Accounting Firm Grau and Associates. The budgeted amount for the fiscal year is based on contracted fees from the previous year engagement plus anticipated increase.

### **Trustee Fees**

The District bonds will be held and administered by a US Bank Trustee. This represents the trustee annual fee.

#### **Management Fees**

The District receives Management, Accounting and Administrative services as part of a Management Agreement with Governmental Management Services, LLC. The budgeted amount for the fiscal year is based on the contracted fees outlined in Exhibit "A" of the Management Agreement.

#### Information Technology

Represents costs related to the District's information systems, which include but are not limited to video conferencing services, cloud storage services and servers, security, accounting software, etc.

#### Website Maintenance

Represents the costs associated with monitoring and maintaining the District's website created in accordance with Chapter 189, Florida Statutes. These services include site performance assessments, security and firewall maintenance, updates, document uploads, hosting and domain renewals, website backups, etc.

#### Telephone

New internet and Wi-Fi service for Office.

#### Postage and Delivery

Actual postage and/or freight used for District mailings including agenda packages, vendor checks, budgest, audit reports and other correspondence.

Community Development District

Budget Narrative

Fiscal Year 2026

**Expenditures - Administrative (continued)** 

#### Insurance General Liability

The District's General Liability & Public Officials Liability Insurance policy is with a qualified entity that specializes in providing insurance coverage to governmental agencies. The amount budgeted represents the estimated premium.

#### Printing

Copies used in the preparation of agenda packages, required mailings, and other special projects.

#### Legal Advertising

The District is required to advertise various notices for monthly Board meetings and other public hearings in a newspaper of general circulation.

#### Other Current Charges

This includes monthly bank charges and any other miscellaneous expenses that incur during the year.

#### Office Supplies

Supplies used in the preparation and binding of agenda packages, required mailings, and other special projects.

#### Due, Licenses & Subscriptions

The District is required to pay an annual fee to the Florida Department of Commerce for \$175.

**Expenditures – Ground Maintenance** 

#### Electric

Clay Electric provides for electric services for the District. The cost of electric associated with the folowing accounts:

	Monthly		Annual
9178 \$	120	\$	1,440
9179	95		1,140
			420
\$	215	\$	3,000
	9178 \$ 9179 <b>\$</b>	9178 \$ 120 9179 95	9178 \$ 120 \$ 9179 95

#### **Reclaimed Water**

Cost of reclaimed irrigation service from Clay County Utility Authority used by the district. The District has the following meters:

Location	Meter #	Monthly	Annual
2719 Windsor Lake	A00052464	\$ 80	\$ 960
2946 Windsor Lakes Way	A00052466	355	4,260
2750 Windsor Lakes Way	A00052463	120	1,440
2997 Monroe Lakes Terrace	A00059121	150	1,800
2523 Block Island Parkway	A00059123	650	7,800
2371 Dallas Creek Lane	A00061593	100	1,200
Contingency			540
	Total	\$ 1,455	\$ 18,000

#### **Repairs & Maintenance**

Any costs related to miscellaneous repairs and maintenance that occur during the fiscal year.

#### **Field Operations Management**

The District is contracted with Governmental Management Services, LLC to provide onsite field management of contracts for District Services such as landscape and lake maintenance. Services to include weekly site inspections, meetings with contractors, monitoring of utility accounts, attend Board meetings and receive and respond to property owner phone calls and emails.

<u>Vendor</u>	<b>Description</b>	M	<u>onthly</u>	Annual
GMS, LLC	Management Fees	\$	1,250	\$ 15,000

#### Landscape - Contract

The District is contracted with a United Land Services (ULS Operating, LLC) to maintain the common areas of the District, tree removals, tree trimmings, additional mulching and new projects and replacements.

Service	Monthly	Annual
Phase IA	\$ 3,013	\$ 36,156
Phase IB	4,173	50,076
Amenity Center	1,184	14,208
Mulch		18,080
Total	\$ 8,370	\$ 118,520

Community Development District

Budget Narrative

Fiscal Year 2026

Expenditures – Ground Maintenand	ce (continued)
----------------------------------	----------------

#### Landscape - Contingency

Estimated costs for other landscape maintenance incurred by the District.

#### Lake Maintenance

The District is under contract with The Lake Doctors, Inc. for the maintenance of the 12 ponds at the District.

#### **Irrigation Repairs**

Estimated miscellaneous irrigation maintenance and repair costs.

**Expenditures - Amenity Center** 

#### Insurance

The District's property Insurance policy is with Florida Insurance Alliance, FIA specializes in providing insurance coverage to governmental agencies. The amount budgeted represents the estimated premium for property insurance related to the Amenity Center.

#### Internet

Estimated costs for Internet in the Amenity Center.

#### Electric

Clay Electric provides for electric services for the District. The cost of electric associated with the folowing accounts:

Location	Meter #	M	onthly	A	nnual
2355 Dallas Creek Ln	9259177	\$	720	\$	8,640
Contingency					360
	Total			\$	9,000
Water & Sewer/Irrigation					

Estimated costs for irrigation by the	district for water, se	ewer an	d irrigation.	
Location	Meter #		Monthly	Annual
2355 Dallas Creek Ln Amenity Cntr	A00060740	\$	450	\$ 5,400
2355 Dallas Creek Irrigation	A00060741		150	1,800
Contingency				300
	Total	\$	600	\$ 7,500

#### **Refuse Service**

Estimated cost for refuse removal service.

#### Access Cards

Entry cards are issued to all CDD residents for facility access.

#### Janitorial Maintenance

Estimated costs for janitorial services for the Amenity Center.

### Janitorial Supplies

Estimated costs for janitorial for janitorial supplies for Amenity Center.

#### Pool Maintenance

Estimated cost to maintain the Amenity swimming pools.

#### **Pool Chemicals**

The District will contract with local company to provide chemicals necessary for the maintenance of the Amenity Center swimming pool.

#### Pool Permit

Represents Permit Fees paid to the Department of Health for the swimming pool.

#### **Facility Maintenance**

The district has contracted with GMS LLC for the administration of maintenance contracts for swimming pools, landscapes, and lakes, as well as for reservation services for district facilities and maintenance of the recreation access system.

#### Repairs & Maintenance

Any costs related to miscellaneous repairs and maintenance that occur during the fiscal year.

#### Special Events

Represents estimated costs for the District to host special events for the community through the Fiscal Year.

#### Holiday Decorations

Represents estimated costs for the District to decorate the Amenity center for the holidays.

#### **Office Supplies**

Office supplies for the Amenity Center.

#### Pest Control

The district has contracted with Harvey Pest Management for monthly pest control services and termites services.

**Community Development District** 

**Approved Budget** 

Debt Service Series 2022 Special Assessment Revenue Bonds

Description	Adopted Budget FY 2025	tuals Thru 4/30/25	ojected Next 5 Months	Pr	ojected Thru 9/30/25	Approved Budget FY 2026
REVENUES:						
Special Assessments	\$ 346,847	\$ 347,337	\$ -	\$	347,337	\$ 346,860
Interest Earnings	2,000	9,439	1,000		10,439	2,000
Carry Forward Surplus <sup>(1)</sup>	134,265	137,446	-		137,446	149,363
TOTAL REVENUES	\$ 483,111	\$ 494,223	\$ 1,000	\$	495,223	\$ 498,223
EXPENDITURES:						
Interest Expense 11/1	\$ 107,930	\$ 107,930	\$ -	\$	107,930	\$ 106,175
Interest Expense 5/1	107,930	-	107,930		107,930	106,175
Principal Expense 5/1	130,000	-	130,000		130,000	135,000
TOTAL EXPENDITURES	\$ 345,860	\$ 107,930	\$ 237,930	\$	345,860	\$ 347,350
Other Sources/(Uses)						
Interfund transfer In/(Out)	\$ -	\$ -	\$ -	\$	-	\$ -
TOTAL OTHER SOURCES/(USES)	\$ -	\$ -	\$ -	\$	-	\$ -
TOTAL EXPENDITURES	\$ 345,860	\$ 107,930	\$ 237,930	\$	345,860	\$ 347,350
EXCESS REVENUES (EXPENDITURES)	\$ 137,251	\$ 386,293	\$ (236,930)	\$	149,363	\$ 150,873

 $^{(1)}$  Carry Forward is Net of Reserve Requirement

Interest Due 11/1/26 \$ 104,353

**Community Development District** 

AMORTIZATION SCHEDULE

Debt Service Series 2022 Special Assessment Revenue Bonds

Period	Outstanding Balance	Coupons	Principal	Interest	Annual Debt Service
11/01/25	5,810,000	2.700%		106,175	
			125 000		247 250 00
05/01/26	5,810,000	2.700%	135,000	106,175 104,353	347,350.00
11/01/26 05/01/27	5,675,000 5,675,000	2.700% 2.700%	140,000	104,353	348,705.00
		2.700%	140,000	104,555	546,705.00
11/01/27	5,535,000	3.100%	140,000		244.025.00
05/01/28	5,535,000	3.100%	140,000	102,463 100,293	344,925.00
11/01/28	5,395,000		145 000		
05/01/29 11/01/29	5,395,000 5,250,000	3.100% 3.100%	145,000	100,293 98,045	345,585.00
05/01/30	5,250,000	3.100%	150,000	98,045	346,090.00
11/01/30	5,100,000	3.100%	130,000	95,720	340,090.00
, ,	5,100,000	3.100%	155,000	95,720	246 440 00
05/01/31		3.100%	155,000	93,318	346,440.00
11/01/31	4,945,000 4,945,000	3.100%	160,000	93,318	346,635.00
05/01/32			160,000	90,838	540,055.00
11/01/32	4,785,000	3.100%	165 000		246 675 00
05/01/33	4,785,000	3.500%	165,000	90,838	346,675.00
11/01/33	4,620,000	3.500%	450.000	87,950	245 000 00
05/01/34	4,620,000	3.500%	170,000	87,950	345,900.00
11/01/34	4,450,000	3.500%	100.000	84,975	
05/01/35	4,450,000	3.500%	180,000	84,975	349,950.00
11/01/35	4,270,000	3.500%		81,825	
05/01/36	4,270,000	3.500%	185,000	81,825	348,650.00
11/01/36	4,085,000	3.500%		78,588	
05/01/37	4,085,000	3.500%	190,000	78,588	347,175.00
11/01/37	3,895,000	3.500%		75,263	
05/01/38	3,895,000	3.500%	195,000	75,263	345,525.00
11/01/38	3,700,000	3.500%		71,850	
05/01/39	3,700,000	3.500%	205,000	71,850	348,700.00
11/01/39	3,495,000	3.500%		68,263	
05/01/40	3,495,000	3.500%	210,000	68,263	346,525.00
11/01/40	3,285,000	3.500%		64,588	
05/01/41	3,285,000	3.500%	220,000	64,588	349,175.00
11/01/41	3,065,000	3.500%		60,738	
05/01/42	3,065,000	3.500%	225,000	60,738	346,475.00
11/01/42	2,840,000	3.500%		56,800	
05/01/43	2,840,000	4.000%	235,000	56,800	348,600.00
11/01/43	2,605,000	4.000%		52,100	
05/01/44	2,605,000	4.000%	245,000	52,100	349,200.00
11/01/44	2,360,000	4.000%		47,200	
05/01/45	2,360,000	4.000%	255,000	47,200	349,400.00
11/01/45	2,105,000	4.000%		42,100	
05/01/46	2,105,000	4.000%	265,000	42,100	349,200.00
11/01/46	1,840,000	4.000%		36,800	
05/01/47	1,840,000	4.000%	275,000	36,800	348,600.00
11/01/47	1,565,000	4.000%		31,300	
05/01/48	1,565,000	4.000%	290,000	31,300	352,600.00
11/01/48	1,275,000	4.000%		25,500	
05/01/49	1,275,000	4.000%	300,000	25,500	351,000.00
11/01/49	975,000	4.000%		19,500	
05/01/50	975,000	4.000%	310,000	19,500	349,000.00
11/01/50	665,000	4.000%		13,300	
05/01/51	665,000	4.000%	325,000	13,300	351,600.00
11/01/51	340,000	4.000%		6,800	
05/01/52	340,000	4.000%	340,000	6,800	353,600.00
Total		9	5,810,000	\$ 3,593,280	\$ 9,403,280

# Community Development District

Non-Ad Valorem Assessments Comparison

#### 2025-2026

Neighborhood	O&M Units	Bonds 2022 Units	Annual Maintenance Assessments			Annual Debt Assessments		
			FY 2026	FY 2025	Increase/ (decrease)	FY 2026	FY 2025	Increase/ (decrease)
SF - Tax Roll	369	369	\$800.00	\$800.00	\$0.00	\$1,000.00	\$1,000.00	\$0.00
Gross Assessments			\$295,200.00	\$295,200.00	\$0.00	\$369,000.00	\$369,000.00	\$0.00
Less: Discount	4.00%		\$11,808.00	\$11,808.00	\$0.00	\$14,760.00	\$14,760.00	\$0.00
Less: Commission fees	2.00%		\$5,904.00	\$5,904.00	\$0.00	\$7,380.00	\$7,380.00	\$0.00
Direct Bill - Unplatted			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Net Assessments			\$277,488.00	\$277,488.00	\$0.00	\$346,860.00	\$346,860.00	\$0.00